

# CTI Graphics & New Media

A Division Of CTI Metropolitan

Phone: 212.297.1299 • Fax: 212.286.9066

## PERSONAL INFORMATION

[Redacted]		[Redacted]	
Social Security Number		Nickname	
[Redacted]			
Mr/Ms	First Name	Middle Initial	Last Name
[Redacted]			
Address		City/Borough	State Zip
[Redacted]		[Redacted]	[Redacted]
Home Phone Number	Cell Phone Number	Reach Number	
[Redacted]	[Redacted]	[Redacted]	
Email		URL	
[Redacted]		[Redacted]	
Recommended by		From	
[Redacted]		[Redacted]	

## EDUCATION

[Redacted]	[Redacted]	[Redacted]
High School	Degree	Date
[Redacted]	[Redacted]	[Redacted]
College	Degree	Date
[Redacted]	[Redacted]	[Redacted]
Other	Degree	Date
[Redacted]	[Redacted]	[Redacted]
Other	Degree	Date
[Redacted]	[Redacted]	[Redacted]
578 Spanish <input type="checkbox"/>	1031 French <input type="checkbox"/>	1279 Japanese <input type="checkbox"/> Other <input type="checkbox"/>

## AVAILABILITY

1st Shift  476 2nd  478 3rd  479 Weekend  256 2-3 Day/Wk  808 Perm

What kind of work are you looking for? [Redacted]

**Rate requirements**      Freelance [Redacted]      Permanent Salary [Redacted]

## AGREEMENT

I agree to notify CTI Graphics immediately of any permanent offers made to me by any CTI Graphics clients. I agree not to accept permanent employment from any client to whom I have been assigned by CTI Graphics unless I have first discussed it and obtained written permission to be released from my contract with CTI Graphics.

I understand that if employed by CTI Graphics and if any of my references are not satisfactory, I may be released immediately. I solemnly affirm that the foregoing information and attached resume is true to my own knowledge, and I release CTI Graphics from any and all responsibilities

[Redacted]	[Redacted]
Signature	Date

**INDUSTRY EXPERIENCE**

	yrs
395 Accounting	
1069 Advertising	
397 Architecture	
2010 Corporate	
922 Cosmetics	
268 Direct Mail	
485 Fashion	
400 Financial	
401 Insurance	
402 Legal	
538 Magazine	
403 Medical/Phar	
1076 Package Design	
2003 Promotions	
542 PR/Marketing	
1078 Publishing	
526 Real Estate	
408 Retail	
1128 Service Bureau	
280 Video	

**TITLES**

	yrs
904 Account Executive	
1092 Art Director	
267 Consultant	
284 Copy Editor	
548 Copywriter	
952 Creative Director	
1125 Graphics Proofreader	
1040 Print Production Buyer	
2002 Print Production Mngr	
976 Production Assistant	
537 Proofreader	
2006 Media Planner	
2005 Medical Proofreader	
2009 Producer	
903 Quality Control	
800 Retoucher	
491 Studio Manager	
283 Technical Support	
281 Trafficker	
498 Troubleshooter	
279 Typesetter	

**SOFTWARE PACKAGES**

Please indicate which software packages you are comfortable with and your length and level of experience.

1 = Expert  
 2 = Very experienced  
 3 = Well-versed  
 4 = Familiar

NEW MEDIA	yrs	rank
216 3-D Studio Max		
426 After Effects		
204 Astound		
424 Avid		
985 BB Edit		
991 Bryce 3-D		
805 Debabelizer		
211 Director		
983 Dreamweaver		
813 Eudora Pro		
1202 Final Cut Pro		
986 Fireworks		
1209 Flash/Actionscripting		
1063 Flash Generator		
1208 Flash MX		
984 Go Live		
999 Homesite		
1035 Image Ready		
1095 Infini D		
937 Maya		
990 Media 100		
1195 Netscape Navigator		
201 Premiere		
933 ProTools		
459 Ray Dream Designe		
1160 Shockwave		
1062 SMIL		
255 Sound Edit		
1097 Swival 3D Pro		
936 Video Streaming		
1113 VISIO		
993 VRML		
803 Web Map		
1519 XSI		

PROGRAMMING	yrs	rank
495 HTML		
997 Javascript		

GRAPHIC DESIGN	yrs	rank
178 Illustrator		
1201 Indesign		
2008 Indesign CS2		
189 Pagemaker		
539 Photoshop		
1115 QPS		
194 QuarkXPress		

PRESENTATION	yrs	rank
1300 Keynote		
219 Lotus Freelance		
224 PowerPoint/Mac		
225 PowerPoint/Win		

SPREADSHEET	yrs	rank
249 Excel		
443 MS Word		
547 Microsoft Office		
1065 Microsoft Project		
248 Windows NT		
480 WordPerfect		

**SPECIALIZED EXPERIENCE**

	yrs		yrs		yrs
259 Animation	<input type="text"/>	448 Corp Identity	<input type="text"/>	269 Pre-Press	<input type="text"/>
260 Annual Reports	<input type="text"/>	446 Cross Platform	<input type="text"/>	275 Shelf Design	<input type="text"/>
2004 AV Shows	<input type="text"/>	905 Flight Check	<input type="text"/>	1129 Signage	<input type="text"/>
262 Book Cover Design	<input type="text"/>	413 4 Color Separation	<input type="text"/>	276 Slide Making	<input type="text"/>
263 Book Interior	<input type="text"/>	290 Hand Mechanicals	<input type="text"/>	255 Sound Editing	<input type="text"/>
265 Brochure Design	<input type="text"/>	1089 Image Setter	<input type="text"/>	1039 Storyboard	<input type="text"/>
266 CAD/3D Modeling	<input type="text"/>	534 Infographics	<input type="text"/>	277 Tables and Charts	<input type="text"/>
1126 Catalogue	<input type="text"/>	699 Manuals	<input type="text"/>	282 Textile Design	<input type="text"/>
720 CD ROM	<input type="text"/>	273 Mapmaking	<input type="text"/>	1204 Track Changes	<input type="text"/>
721 Collateral	<input type="text"/>	183 Place Ads	<input type="text"/>	464 Trapping	<input type="text"/>
707 Color Correction	<input type="text"/>	274 P.O.P.	<input type="text"/>		

Have you ever been bonded?  yes  no

Have you been fingerprinted?  yes  no # 1207

Have you ever been convicted of a felony  yes  no

If the company requires drug testing, are you willing to be test  yes  no

If a prospective client runs a credit check, will they encounter any negative informa  ?  yes  no

**EMPLOYMENT HISTORY**

<input type="text"/>	<input type="text"/>	<input type="text"/>
Company	Dates	Salary
<input type="text"/>		
Reason for leaving		
<input type="text"/>	<input type="text"/>	<input type="text"/>
Company	Dates	Salary
<input type="text"/>		
Reason for leaving		

**REFERENCES**

I give my permission to contact the following reference

Signature

<input type="text"/>	<input type="text"/>	<input type="text"/>
Name	Company	Phone
<input type="text"/>	<input type="text"/>	<input type="text"/>
Name	Company	Phone
<input type="text"/>	<input type="text"/>	<input type="text"/>
Name	Company	Phone

**IN CASE OF EMERGENCY PLEASE CONTACT**

<input type="text"/>	<input type="text"/>	<input type="text"/>
Name	Relationship	Phone
<input type="text"/>	<input type="text"/>	<input type="text"/>
Name	Relationship	Phone